

United Nations

ECE/TRADE/C/CEFACT/2022/1



# Economic and Social Council

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## Economic Commission for Europe

Executive Committee

### Centre for Trade Facilitation and Electronic Business

Twenty-eighth session

Geneva, 10-11 (am) October 2022

Item 1 of the provisional agenda

**Adoption of the agenda**

## Provisional Agenda for the Twenty-Eighth Session <sup>1, 2</sup>

To be held at the Palais des Nations, Geneva

Starting at 10:00 a.m. on Monday 10 October 2022, hybrid mode: Salle XI and Zoom

### I. Provisional agenda

1. Adoption of the agenda.
2. Matters arising since the twenty-seventh session.
3. Bureau overview of developments.
4. Reports of rapporteurs.
5. Recommendations and standards:
  - (a) Recommendation for approval;
  - (b) Deliverables in support of sustainable development and circular economy as the outcomes of the sixty-ninth session of the Economic Commission for Europe;
  - (c) Standards for noting;
  - (d) Implementation support material;
  - (e) Support to capacity building and technical cooperation; and
  - (f) United Nations Regional Commissions joint approach to trade facilitation.

<sup>1</sup> Please note that as part of its move to paperless meetings, the secretariat does not distribute paper copies of meeting documents. Before the session, documents may be downloaded from the ECE website <https://unece.org/trade/cefact/unecefact-28th-plenary>.

<sup>2</sup> All delegates are requested to complete the INDICO online registration form available here: [28th Session - UN/CEFACT Plenary \(10-11 October 2022\): Overview · Indico](#). Upon arrival at the Palais des Nations, delegates should obtain an identification badge at the UNOG Security and Safety Section, located at the Pregny Gate (14 Avenue de la Paix). In case of difficulty, please contact the secretariat by telephone (ext. 73254). For a [map](#) of the Palais des Nations and other useful information, see the website: <http://www.unece.org/meetings/practical.html>.

6. United Nations Centre for Trade Facilitation and Electronic Business structure, mandate, terms of reference and procedures.
7. Activities of other Economic Commission for Europe bodies and international organizations of interest to United Nations Centre for Trade Facilitation and Electronic Business.
8. Advisory Group on the United Nations Code for Trade and Transport Locations.
9. Team of Specialists on Environmental, Social and Governance Traceability of Sustainable Value Chains in the Circular Economy.
10. Seventieth session of the Economic Commission for Europe.
11. Future challenges in trade facilitation and electronic business.
12. Other business.
13. Adoption of decisions and draft report of the twenty-eighth session.

## II. Annotations

### Opening

The provisional agenda and timetable for the twenty-eighth session of the United Nations Centre for Trade Facilitation and Electronic Business (UN/CEFACT) has been drawn up by the Bureau in consultation with the secretariat. It is based on the decisions adopted at the twenty-seventh session. There will be simultaneous interpretation into English, French and Russian.

### Item 1. Adoption of the agenda

<i>Document title</i>	<i>Document symbol</i>	
<i>Provisional Agenda for the Twenty-Eighth Session</i>	ECE/TRADE/C/CEFACT/2022/1	For decision

The Chair, with the assistance of the secretariat, will present the provisional agenda for adoption and will inform the Plenary of any proposed changes.

### Item 2. Matters arising since the twenty-seventh session

<i>Document title</i>	<i>Document symbol</i>	
<i>Matters Arising Since the Twenty-Seventh Session</i>	ECE/TRADE/C/CEFACT/2022/3	For information
<i>Report from ECE Regional Advisor</i>	ECE/TRADE/C/CEFACT/2022/4	For information

The Economic Commission for Europe (ECE) secretariat will report on matters arising since the twenty-seventh session.

Delegations will have an opportunity to clarify questions and provide comments on these documents.

### Item 3. Bureau overview of developments

<i>Document title</i>	<i>Document symbol</i>	
<i>UN/CEFACT Bureau Report of Developments</i>	ECE/TRADE/C/CEFACT/2022/5	For information

The Chair and members of the Bureau will provide an overview of developments since the twenty-seventh session including Bureau decisions, summary of promotional activities and project activities. This will set the stage for the subsequent agenda items.

Delegations will have an opportunity to clarify questions and provide comments on this document.

### Item 4. Reports of rapporteurs

<i>Document title</i>	<i>Document symbol</i>	
<i>UN/CEFACT Regional Rapporteurs Reports</i>	ECE/TRADE/C/CEFACT/2022/6	For noting

The regional rapporteurs will report on activities related to UN/CEFACT in their regions.

Delegations will have an opportunity to clarify questions and provide comments on this document.

### Item 5. Recommendations and standards

#### (a) Recommendation for approval

<i>Document title</i>	<i>Document symbol</i>	
<i>Recommendation No.2: ECE Layout Key: Semantic Information and Codes in International Trade Data Exchange</i>	ECE/TRADE/C/CEFACT/2022/7	For decision

The above deliverable is presented to the Plenary for approval.

Delegations will have an opportunity to clarify questions and provide comments on this recommendation.

#### (b) Deliverables in support of sustainable development and circular economy as the outcomes of the sixty-ninth session of the Economic Commission for Europe

<i>Document title</i>	<i>Document symbol</i>	
<i>Improving Traceability of Products Along International Value Chains for the Circular Economy and Sustainable Use of Resources</i>	ECE/TRADE/C/CEFACT/2022/8	For information
<i>Report on Blockchain Pilots in the Garment and Footwear Sector</i>	ECE/TRADE/C/CEFACT/2022/9	For information

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The above deliverables are presented to the Plenary for information.

Delegations will have an opportunity to clarify questions and provide comments on these documents.

### (c) Standards for noting

The Plenary will have before it the following standards for noting, and delegations will have an opportunity to discuss these:

UN/CEFACT Core Component Library (versions 21A, 21B and 22A)

([http://www.unece.org/cefact/codesfortrade/uncccl/ccl\\_index.html](http://www.unece.org/cefact/codesfortrade/uncccl/ccl_index.html))

UN/CEFACT XML Schema Library (versions 21A, 21B and 22A)

([http://www.unece.org/cefact/xml\\_schemas/index](http://www.unece.org/cefact/xml_schemas/index))

UN/EDIFACT Directory (versions D.21A, D.21B and D.22A)

(<https://unece.org/unecefact/unedifact/2021>)

UN/LOCODE Directory (versions 2021-1, 2021-2, 2022-1)

(<http://www.unece.org/cefact/locode/welcome.html>)

Core Components Business Document Assembly Technical Specification (CCBDA) version 1.1 ([https://unece.org/sites/default/files/2021-11/CCBDA\\_V1.1.pdf](https://unece.org/sites/default/files/2021-11/CCBDA_V1.1.pdf))

XML Naming and Design Rules for CCTS 2.01, Version 2.1.1 (<https://unece.org/sites/default/files/2021-12/XMLNamingAndDesignRulesV2.1.1.pdf>)

Business Requirement Specification Experience Programs Information Exchange Process ([https://unece.org/sites/default/files/2022-06/BRS%20ExperienceProgramsInformationExchangeProcess\\_v1.pdf](https://unece.org/sites/default/files/2022-06/BRS%20ExperienceProgramsInformationExchangeProcess_v1.pdf))

Business Requirement Specification for Integrated Track and Trace for Multi-Modal Transportation (<https://unece.org/trade/unecefact/brs>)

Business Requirement Specification for Preferential E-Certificate of Origin ([https://unece.org/sites/default/files/2022-02/BRS%20PreferentialCertofOrigin\\_v2.pdf](https://unece.org/sites/default/files/2022-02/BRS%20PreferentialCertofOrigin_v2.pdf))

Business Requirement Specification for Trade Information Portal ([https://unece.org/sites/default/files/2021-11/BRS-SWD-TIP\\_v1.0.pdf](https://unece.org/sites/default/files/2021-11/BRS-SWD-TIP_v1.0.pdf))

Cross-Border Management Reference Data Model ([https://unece.org/sites/default/files/2021-11/BRS-CBM-RDM\\_v0.5\\_0.pdf](https://unece.org/sites/default/files/2021-11/BRS-CBM-RDM_v0.5_0.pdf))

E-Negotiation Business Requirement Specification ([https://unece.org/sites/default/files/2021-11/BRS-eNegot\\_v0.7.pdf](https://unece.org/sites/default/files/2021-11/BRS-eNegot_v0.7.pdf))

Business Requirement Specification for Cross Industry Despatch and Receive Process ([https://unece.org/sites/default/files/2021-11/BRS%20CrossIndustryDespatchAndReceiveProcess\\_v3.0.pdf](https://unece.org/sites/default/files/2021-11/BRS%20CrossIndustryDespatchAndReceiveProcess_v3.0.pdf))

Business Requirement Specification for Cross Industry Scheduling Process ([https://unece.org/sites/default/files/2021-11/BRS%20CrossIndustrySchedulingProcess\\_v3.0.pdf](https://unece.org/sites/default/files/2021-11/BRS%20CrossIndustrySchedulingProcess_v3.0.pdf))

### (d) Implementation support material

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*Document title*


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*Document symbol*


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<i>Report of eDATA Management Domain on Internet of Things in Trade Facilitation: Internet of Things in Supply Chains and Government Services</i>	ECE/TRADE/C/CEFACT/2022/11	For noting
<i>Report of eDATA Management Domain on Internet of Things in Trade Facilitation: Guide to Internet of Things Technology, Communications and Connectivity</i>	ECE/TRADE/C/CEFACT/2022/12	For noting
<i>Report of eDATA Management Domain on Internet of Things Standards for Trade Facilitation</i>	ECE/TRADE/C/CEFACT/2022/13	For noting
<i>Report of Finance and Payment Domain on Open Finance to Support Trade Facilitation</i>	ECE/TRADE/C/CEFACT/2022/14	For noting
<i>Report of Trade Procedures Facilitation Domain on Private Sector Participation in National Trade Facilitation Bodies</i>	ECE/TRADE/C/CEFACT/2022/15	For noting
<i>Report of eDATA Management Domain on Verifiable Credentials for Cross Border Trade</i>	ECE/TRADE/C/CEFACT/2022/16	For noting

The above deliverables are presented to the Plenary for noting.

Delegations will have an opportunity to clarify questions and provide comments on these documents.

#### (e) Support to capacity building and technical cooperation

<i>Document title</i>	<i>Document symbol</i>	
<i>Policy Brief – Advancing Digital and Sustainable Trade Facilitation in ECE Economies in Transition</i>	ECE/TRADE/C/CEFACT/2022/17	For information
<i>Business Process Analysis for Exports of Pharmaceutical Products under Harmonized System (HS) Heading 30.03 and 30.04 (Medicaments) from Georgia to the Central Asian Countries</i>	ECE/TRADE/471	For information
<i>Training Material on Helping Micro- Small- and Medium-sized Enterprises (MSMEs) to Digitalize Their Procedures</i>	ECE/TRADE/C/CEFACT/2022/INF.1	For information
<i>Executive Guide on Electronic Certification Management System for Fresh Fruit and Vegetables</i>	ECE/TRADE/C/CEFACT/2022/18	For information
<i>Executive Guide on eNegotiation</i>	ECE/TRADE/C/CEFACT/2022/19	For information

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*Executive Guide to Sustainable Tourism*

*Experience Programs Technical*

ECE/TRADE/C/CEFACT/2022/20

For information

*Artefacts*

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The above deliverables are presented to the Plenary for information. The Executive Guide on Electronic Certification Management System for Fresh Fruit and Vegetables (ECE/TRADE/C/CEFACT/2022/18) outlines [the Specifications for an Electronic Quality Certification System for Fresh Fruit and Vegetables](#), developed jointly by ECE and United Nations Conference on Trade and Development (UNCTAD), as well as key UN/CEFACT tools and deliverables in this field.

Delegations will have an opportunity to clarify questions and provide comments on these documents.

**(f) United Nations Regional Commissions joint approach to trade facilitation**

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<i>Document title</i>	<i>Document symbol</i>	
<i>Digital and Sustainable Trade Facilitation UNECE Regional Report 2021</i>	ECE/TRADE/467	For information

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The above deliverable is presented to the Plenary for information.

Findings of the UNECE Regional Report 2021 on Digital and Sustainable Trade Facilitation (ECE/TRADE/467) are included in the report on [Digital and Sustainable Trade Facilitation in United Nations Special Programme for the Economies of Central Asia 2021](#).

**Item 6. United Nations Centre for Trade Facilitation and Electronic Business structure, mandate, terms of reference and procedures**

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<i>Document title</i>	<i>Document symbol</i>	
<i>United Nations Centre for Trade Facilitation and Electronic Business (UN/CEFACT) Programme of Work 2023-2024</i>	ECE/TRADE/C/CEFACT/2022/21	For decision

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<i>Going Forward: Extra-Budgetary Contributions to a United Nations Trust Fund for the activities of the United Nations Centre for Trade Facilitation and Electronic Business</i>	ECE/TRADE/C/CEFACT/2008/39/Rev.1	For information
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The Plenary will have before it the United Nations Centre for Trade Facilitation and Electronic Business (UN/CEFACT) Programme of Work 2023-2024 (ECE/TRADE/C/CEFACT/2022/21) for decision. The secretariat will present the ECE procedure for extra-budgetary contributions for information (ECE/TRADE/C/CEFACT/2008/39/Rev.1).

## Item 7. Activities of other Economic Commission for Europe bodies and international organizations of interest to the United Nations Centre for Trade Facilitation and Electronic Business

Delegates will be briefed about activities of other ECE bodies on matters of potential interest to UN/CEFACT. Representatives from other United Nations organizations and other international organizations will be invited to highlight areas for potential cooperation with UN/CEFACT as well as current and future activities of relevance.

Delegations will have an opportunity to clarify questions and provide comments on the topics raised.

## Item 8. Advisory Group on the United Nations Code for Trade and Transport Locations

<i>Document title</i>	<i>Document symbol</i>	
<i>Report of the Advisory Group on the United Nations Code for Trade and Transport Locations (UN/LOCODE) on its Activities since the Last Plenary</i>	ECE/TRADE/C/CEFACT/2022/22	For endorsement
<i>Advisory Group on the United Nations Code for Trade and Transport Locations (UN/LOCODE) Programme of Work 2022-2023</i>	ECE/TRADE/C/CEFACT/2022/23	For information
<i>Decisions on Matters Relating to the United Nations Centre for Trade Facilitation and Electronic Business</i>	ECE/EX/2022/L.5	For information

The UN/CEFACT Plenary adopted the mandate and terms of reference, and the programme of work 2022-2023 for the United Nations Code for Trade and Transport Locations (UN/LOCODE) Advisory Group through an intersessional approval procedure, held from 23 November 2021 to 23 January 2022. The Executive Committee (EXCOM) approved the mandate and terms of references of the advisory group on the UN/LOCODE at its 121<sup>st</sup> meeting on 3 March 2022.

The purpose of the UN/LOCODE Advisory Group is to ensure the maintenance and expansion of the UN/LOCODE as international trade develops in a sustainable way. The above deliverables are presented to the Plenary for endorsement and information.

Delegations will have an opportunity to clarify questions and provide comments on these documents.

## Item 9. Team of Specialists on Environmental, Social and Governance Traceability of Sustainable Value Chains in the Circular Economy

<i>Document title</i>	<i>Document symbol</i>	
<i>Report of the Team of Specialists on Environmental, Social and Governance Traceability of Sustainable Value Chains</i>	ECE/TRADE/C/CEFACT/2022/24	For endorsement

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*in the Circular Economy on its First Meeting*

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*Revised Mandate and Terms of Reference  
of the Team of Specialists on  
Environmental, Social and Governance  
Traceability of Sustainable Value Chains  
in the Circular Economy*

ECE/TRADE/C/CEFACT/2021/23/Rev.1

For information

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At the twenty-seventh session, the Revised Mandate and Terms of Reference of the Team of Specialists on Environmental, Social and Governance (ESG) Traceability for Sustainable Value Chains in the Circular Economy (ECE/TRADE/C/CEFACT/2021/23/Rev.1) were approved (Plenary decision 21-24). The report of the Team of Specialists on its First Meeting (ECE/TRADE/C/CEFACT/2022/24) is presented to the Plenary for endorsement.

Delegations will have an opportunity to clarify questions and provide comments on these documents.

## **Item 10.      Seventieth session of the Economic Commission for Europe**

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*Document title*

*Document symbol*

*ECE Executive Secretary Request to  
UN/CEFACT Chair and Reply*

ECE/TRADE/C/CEFACT/2022/INF.2

For information

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The seventieth session of ECE will take place in April 2023 at the Palais des Nations, in Geneva. After comprehensive consultations at its 119<sup>th</sup> meeting on 16 December 2021, the EXCOM designated a cross-cutting theme for the high-level segment of the 70<sup>th</sup> session. Accordingly, ECE discussions in 2023 will focus on “Digital and green transformations for sustainable development in the ECE region” (EXCOM Informal Document No. 2021/32). UN/CEFACT has been requested to prepare a brief stocktake of pertinent ECE tools and instruments, which include thematic actions already completed and a short overview of relevant ongoing work (ECE/TRADE/C/CEFACT/2022/INF.2).

## **Item 11.      Future challenges in trade facilitation and electronic business**

Invited speakers, delegations and the Bureau will have an opportunity to provide their perspectives on emerging requirements and developments in the field of trade facilitation and electronic business. The trade-related aspects of digital and green transformations for sustainable development in the ECE region will be the primary focus.

UN/CEFACT pursues its goal of being relevant in the evolving environment of trade facilitation and electronic business. The goal of this session is to brainstorm on how to build on progress in key projects and activities and on areas that might be given priority in the future.

Delegations will have an opportunity to clarify questions and provide comments on the topics raised.<sup>3</sup>

## **Item 12.      Other business**

Delegations will be invited to raise other issues not previously addressed during the session.

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<sup>3</sup> This item will be discussed on Tuesday 11 October from 14:30 to 16:30, in meeting room H-207, in English only.



**Item 13. Adoption of decisions and draft report of the twenty-eighth session**

<i>Document title</i>	<i>Document symbol</i>	
<i>Report of the United Nations Centre for Trade Facilitation and Electronic Business (UN/CEFACT) on its Twenty-Eighth Session</i>	ECE/TRADE/C/CEFACT/2022/2	For decision

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Delegations will be invited to adopt the decisions and the draft report.

**Closing**

### III. Provisional timetable

<i>Time</i>	<i>Agenda item</i>	<i>Introduced by</i>
<b>Monday, 10 October</b>		
10:00 – 10:20	<b>Opening</b>	Director of the ECE Economic Cooperation and Trade Division
10:20 – 10:30	<b>Item 1:</b> Adoption of the agenda	Chair*
10:30 – 10:50	<b>Item 2:</b> Matters arising since the twenty-seventh session	Secretariat
10:50 – 11:30	<b>Item 3:</b> Bureau overview of developments	Chair and Bureau
11:30 – 11:45	<b>Item 4:</b> Reports of rapporteurs	Regional Rapporteurs
11:45 – 12:00	<b>Item 5:</b> Recommendations and standards	Chair and Bureau
12:00 – 14:30	<b>Lunch break</b>	
14:30 – 15:30	<b>Item 5:</b> Recommendations and standards	Chair and Bureau
15:30 – 16:00	<b>Item 6:</b> United Nations Centre for Trade Facilitation and Electronic Business structure, mandate, terms of reference and procedures.	Chair and secretariat
16:30 – 17:30**	<b>Item 7:</b> Activities of other Economic Commission for Europe bodies and international organizations of interest to the United Nations Centre for Trade Facilitation and Electronic Business	Secretariat
<b>Tuesday, 11 October</b>		
10:00 – 10:20	<b>Item 8:</b> Advisory Group on the United Nations Code for Trade and Transport Locations	Advisory Group Chair
10:20 – 10:40	<b>Item 9:</b> Team of Specialists on Environmental, Social and Governance Traceability of Sustainable Value Chains in the Circular Economy	Team of Specialists Chair
10:40 – 11:00	<b>Item 10:</b> Seventieth session of the Economic Commission for Europe	Chair and secretariat
11:00 – 11:15	<b>Item 12:</b> Other business	Chair
11:15 – 12:00	<b>Item 13:</b> Adoption of decisions and draft report of the twenty-eighth session	Secretariat
12:00 – 14:30	<b>Lunch break</b>	
14:30 – 16:30***	<b>Item 11:</b> Future challenges in trade facilitation and electronic business	Chair and secretariat

\* “Chair” when written on its own refers to the Chair of UN/CEFACT.

\*\* This session will be in English only.

\*\*\* This session will be discussed in meeting room H-207, in English only.